



**TIMESHEET**

**PLEASE ENSURE WE RECEIVE THIS TIMESHEET BY 9:00AM MONDAY**  
**Fax: 08 9316 4150 Email: reddirt@reddirt.com.au**

<b>Contractor Name:</b>	
<b>Company Name:</b>	
<b>Location:</b>	
<b>Week Ending:</b>	

<b>Are you on an hourly/daily rate:</b>	<b>Hourly:</b> <input type="checkbox"/>	<b>Daily:</b> <input type="checkbox"/>
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	Date	Start	Finish	Total Hours	Total Days	Comment
<b>Monday</b>						
<b>Tuesday</b>						
<b>Wednesday</b>						
<b>Thursday</b>						
<b>Friday</b>						
<b>Saturday</b>						
<b>Sunday</b>						
<b>Total Hours/Days Worked for Week</b>						

Please tick if applicable:

**R & R From:** \_\_\_\_\_ **To:** \_\_\_\_\_  **Contract Finished:** \_\_\_\_\_ **(Date)**

*It is the contractor's responsibility to ensure timesheets are sent in on time each week*

<b>Contractor Signature:</b>	
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**Company Authorisation:** *I verify the hours stated are correct and the work has been performed in a satisfactory manner.*

<b>Company Supervisor Signature:</b>	
<b>Company Supervisor (Printed Name)</b>	

*Thank you for using Red Dirt Personnel Group.*